

(\* Denotes a mandatory field)

## Export Documentary Credit (DC) Bill Negotiation / Export Collection Instruction

To : HSBC Continental Europe ("HSBC")

<b>HSBC Bill Reference No (Bank use only)</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>Export Account Number (if known)</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>								
<b>2. Instruction (Application)</b> <p>This is an application for the Trade Service(s) specified below. Please select the Trade Service(s) you require, complete the required information and provide any instructions related to the Trade Service(s).</p> <p> <input type="checkbox"/> DC or Letter of Credit Presentation/Negotiation            <input type="checkbox"/> Export Collection       </p>									
<b>2.1 Presentation/Negotiation under DC</b> <input type="checkbox"/> Payment to us after receipt of funds from the DC Issuing Bank or nominated bank under DC without your financing. <input type="checkbox"/> For financing (purchase/prepayment/advance) under the DC. (subject to the prior approval of HSBC and to the execution of the related documentation)	<b>2.2 Documents for Collection</b> <input type="checkbox"/> Payment to us after proceeds received under D/P or D/A <input type="checkbox"/> Financing under D/P or D/A <input type="checkbox"/> Request collecting bank availses the bill of exchange								
<b>3. Other Instructions</b> <div style="border: 1px solid black; height: 50px; width: 100%;"></div>									
<b>4.1 Beneficiary/Drawer Name (the Customer)</b> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<b>4.2 Beneficiary/Drawer Address</b> <div style="border: 1px solid black; height: 50px; width: 100%;"></div>								
<b>4.3 Name of Contact Person</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>									
<b>4.4 Contact Tel Number</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>									
<b>5.1 Applicant/Drawee Name</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>5.2 Applicant/Drawee Address</b> <div style="border: 1px solid black; height: 50px; width: 100%;"></div>								
<b>5.3 DC Number</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>									
<b>5.4 DC Issuing Bank/Collecting Bank Name</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>5.6 Customer's Reference Number (e.g. Invoice number)</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>								
<b>5.5 DC Issuing Bank/Collecting Bank Address</b> <div style="border: 1px solid black; height: 50px; width: 100%;"></div>	<b>5.7 DC Tenor</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>								
	<b>5.8 DC Date (</b> <table border="1" style="display: inline-table;"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		
<b>6. Brief Description of Goods</b> <div style="border: 1px solid black; height: 50px; width: 100%;"></div>									
<b>7.1 Presentation/Collection Currency</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>7.2 Presentation/Collection Amount</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>								

8. Number of Documents attached					
Document	Org	Copy		Org	Copy
8.1 Bill of Exchange / Drafts			8.2 Invoices		
8.3 Insurance Policy / Certificate			8.4 Packing list		
8.5 Bill of Lading			8.6 Air waybill		
8.7 Multimodal Transport Document			8.8 Inspection certificate		
8.9 Certificate of Origin			8.10 Beneficiary certificate		
8.11 Forwarders Cargo Receipt			8.12 Road Transport Document		
<b>Other Documents</b>			8.13 Rail Transport Document		
8.14			8.15		
8.16			8.17		

**Payment Instructions\***

☐ Credit Our account number at HSBC

☐ Bill of Exchange Required

☐ Credit our external account (BIC/IBAN)

**10. Account to be debited for Charges** *(if applicable)*

**COLLECTION INSTRUCTIONS FOR BILLS**

**11.1 Document Release/ Payment Terms**

☐ Release Documents against Payment – D/P

☐ Release Documents against Acceptance – D/A

**11.2 Maturity Date**

☐ Sight

☐ Fixed due date DDMMYYYY

☐  days

**11.3 Charges**

☐ Beneficiary/Drawer (the Customer) to pay all charges

☐ Drawee to pay all charges

**11.4 Waive Charges**

If charges refused by the Buyer

☐ Waive / ☐ Do not Waive

**11.5 Protest**

For Non-acceptance and / or Non-payment

☐ Protest / ☐ Do not protest

Note: If no instructions are given regarding protest HSBC will assume that protest is **not** required

**11.6 Agent / Forwarder details**

In case of need refer to

We refer to HSBC's standard trade terms (as amended from time to time) which can be accessed, read and printed by visiting [www.gbm.hsbc.com/gtrfstt](http://www.gbm.hsbc.com/gtrfstt) or alternatively the Customer can request a copy from its Relationship Manager (the **Standard Trade Terms**).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above Trade Service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms apply to the above Trade Service(s).

Signed for and on behalf of the Customer:

Date

DDMMYYYY

Print Name

Print Name

**Authorised Signature(s) together with Client stamp**

Pay to the order of any Bank or Trust Company  
HSBC Continental Europe

MANAGER

France            /      /      

**Second of Exchange** (First being unpaid) Pay to the order of **HSBC Continental Europe**

To

      /      /      

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Pay to the order of any Bank or Trust Company  
HSBC Continental Europe

MANAGER

France            /      /      

**First of Exchange** (Second being unpaid) Pay to the order of **HSBC Continental Europe**

To

      /      /      

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